About the service:

These services are provided by the Information and eGovernment Authority. They allow individuals to issue electronic authorizations to be used by the authorized persons in order to complete various Government transactions and services.

➢ Service Requirements:
   ✓ The concerned person and the authorized person should be registered in "Government Notification Services" (NotifyMe)
   ✓ The concerned person and the authorized person should be alive.
   ✓ The concerned person and the authorized person should have "Advanced eKey account".

➢ How to use the eServices?:

1. Access the National eGovernment Portal www.Bahrain.bh. In the search bar, type in "Electronic Authorization Services" and press Enter or click on "Search".

2. The Portal will display related eServices to "Electronic Authorization Services". Click on "Electronic Authorization Issuance"

   2.1 Click on the "Electronic Authorization Issuance" and access the eService by entering the eKey credentials. If the concerned person is not registered in the Government Notification Services, he/she should register before using the issuance service.

   2.2 Fill in the information for the authorized person and click on "Continue".

   2.3 The service will display the concerned person and the authorized person details. Fill in the required details for authorization and click on "Submit".

   2.4 After submitting the information, a link will be sent to the concerned person to confirm the authorization details on the registered email address. Please confirm the request within a maximum period of 24 hours.

3. The Portal will display the related eServices to "Electronic Authorization Services". Click on "Electronic Authorization Management"

   3.1 Click on the "Electronic Authorization Management" and access the eService by entering the eKey credentials

   3.2 The service will display user details (the concerned person) and the authorization assigned to the user (the authorized person)

   3.3 All authorizations in which the user is (the concerned person and the authorized person) will be displayed in two separate tables. The user can view, save and print the authorization document by clicking on the authorization number. The user can also cancel the authorization by clicking on cancel if the authorization is still active.

➢ Technical support
   ✓ For any technical problem or difficulty in using the eService, please contact the Government National Call Center on 80008001 during the working hours from Sunday to Thursday from 7:30am to 3:30pm or through the National Suggestions & Complaints System (Tawasul).